Syssero® Solution Packet

## View Security Role Group Assignments

Solution Overview

Reviewing Security Role Group Assignments in Workday® is an essential governance activity, typically carried out to ensure that access rights within the system are properly aligned with organizational roles and responsibilities. Whether it's part of a routine security audit, a response to changes in team structures, or simply to confirm that the access levels are compliant with internal policies, this is key to safeguarding data integrity and operational efficiency.

Impacted Functional Areas

- **Security**

Step 1: Access the Security Group Report

Kick things off by searching for the "**View Security Group**" report. Then, pull up the specific Security Group you're looking to review by typing it into the "Security Group" field.
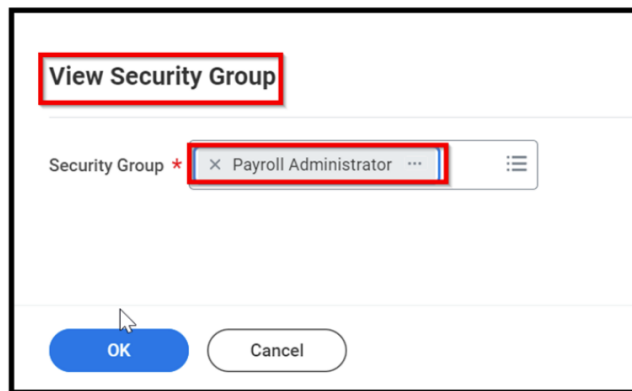
Step 2: Review Members

In the 'Members' section, you'll be able to see a list of all users assigned to the selected User-Based Security Group. This is where you ensure that access is granted appropriately.

Step 3: Check Role-Based Security

For insights into Role-Based Security, look for the "Extract Organization Role Assignments" report. Here, you can select one or more Security Roles that you need to examine.

Carefully review the 'Role Assigned to' column to ensure it corresponds accurately with the defined Role and associated Organizations.

For an in-depth analysis, you can also look at Workday®'s other security reports:

- "**View Security Groups for User**": To identify the security groups a user is part of.
- "**Extract Worker Security Group and Role Assignments**": For detailed information on a worker's security roles and group assignments.
- "**Role-Based Security Group Assignments**": To view assignments within role-based security groups.
- "**Role Assignments for Worker Position**": To examine role assignments by worker position.
- "**Worker Role Assignments**": For a summary of all roles a worker holds.

Now you can ensure that your organization's data remains secure and that access rights are aligned with each individual's role and responsibilities.

For help or more info, reach out to info@syssero.com