



# SYSSERO

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## SYSSERO SOLUTION PACKET

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Create Job Req Subprocess off Termination Business Process

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# Solution Overview

This document details how to add a row in the Termination Business Process to initiate a job requisition. The sub-process allows for automation and the task can kick directly off to the requisition initiator, saving time and a step.

## Impacted Functional Areas

### - Termination Business Process and Job Requisitions

1. Navigate to the Termination Business Process and edit the definition. Add a new row and enter the following:
  - a. Type: Action
  - b. Specify: Create Job Requisition Sub Process
  - c. Group: Who is initiating? Common groups: HR Partner or Recruiter

Business Process Steps 38 items

Step	Order	Parallel Step Order in My Tasks	If	Type	Specify	Step Label Override	Documents Included	Optional	Group	Additional Information	All	Run As User
Q		1	d	Action	Create Job Requisition Sub Process			No	HR Partner			